

Bremer County Board of Health
415 East Bremer Avenue
Waverly, IA 50677
(319) 352-0130

The Bremer County Board of Health regular meeting was called to order by Chair Sally Yungtum at 6:32 PM on January 3, 2024. The meeting was held at the Bremer County Health Department located at 403 3rd Street SE. in Waverly.

The present board of health members were Dr. Courtney Bochmann, Amanda Gesme, Dewey Hildebrandt, Dr. Joe Sampson, and Sally Yungtum.

Motion by Hildebrandt, second by Gesme, to approve the January 3, 2024, agenda. The motion carried unanimously.

Motion by Gesme, second by Dr. Sampson, to approve the minutes from the November 8, 2023, regular meeting. The motion carried unanimously.

Yungtum asked the board members if anyone was interested in serving in the chair and contingent chair positions. With no interest, Yungtum stated she would continue in the chair role and asked Dr. Bochmann if he would continue in the contingent chair role and Dr. Bochmann agreed. Motion by Hildebrandt, second by Gesme to elect Yungtum as Bremer County Board of Health Chair and Dr. Bochmann as Contingent Chair. The motion carried unanimously.

No public comment was received.

Lindley Sharp gave a Bremer County Health Department update for the period covering July 1, 2023, through December 31, 2023. Sharp shared that there was no update from the Health Management Associates assessment on the health and human service delivery throughout the entire state of Iowa. Sharp also shared about the number of communicable disease investigations, school absenteeism, and long-term care COVID-19 outbreaks. Sharp shared that she continues to partake in a statewide Community Health Assessment/Health Improvement Plan workgroup, oversees the ongoing Bremer County Opioid Task Force strategic planning process, and has been working on several public health emergency preparedness projects and trainings. Sharp also provided an update that the Deputy Administrator had completed all Pre-kindergarten through 12th-grade immunization record audits in Bremer County school districts. Sharp then shared about the December 19, 2023, Bremer County Board of Supervisor meeting with Martin-Gardner Architecture. Martin-Gardner Architecture presented a proposal and floor plan for the new Public Health/Emergency Management Association building, but the Board of Supervisors stated it was still too far over budget to proceed with the proposal presented.

Sharp presented the Bremer County Health Department budget and finances for July 2023 through December 2023. Motion by Hildebrandt, second by Dr. Bochmann, to accept the budget and finances as presented. The motion carried unanimously.

Sharp presented the proposed Fiscal Year 2025 Bremer County Health Department budget. Sharp stated that the Bremer County Board of Supervisors had given direction for a 3.5% cost of living increase plus a potential merit increase of an additional 3.5% (7% maximum between cost of living and merit), to limit hiring to existing open positions only, and to freeze all non-wage/benefit portions of the fiscal year 2025 budget. Sharp presented various scenarios for a 3.5% cost of living increase and varying merit increases ranging from 0-3.5% increases. Sharp recommended budgeting for the full 7% combined cost of living/merit increase totaling \$160,892.69 in wages, \$52,443.05 in

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employee benefits, and non-wage/benefit expenditures of \$35,943. Sharp then presented a proposed department revenue of \$249,335 for the fiscal year, \$125,000 of which would be a Bremer County General Basic Fund request. Motion by Dr. Bochmann, second by Dr. Sampson to recommend budget as presented to the Bremer County Board of Supervisors with accounting for a maximum of 3.5% cost of living and 3.5% merit increases. The motion carried unanimously.

The next regular Board of Health meeting will be held on March 6, 2024, at 6:30 PM at the Bremer County Health Department office located at 403 3rd St. SE, Waverly, IA 50677.

Motion by Dr. Bochmann, second by Gesme, to adjourn the January 3, 2024, regular meeting at 7:33 PM. The motion carried unanimously.

Respectfully Submitted,

Lindley Sharp

Lindley Sharp, Secretary